

UNITED STATES DISTRICT COURT
FOR THE
EASTERN DISTRICT OF NEW YORK
IT DEPARTMENT

Douglas C Palmer
Clerk of Court

Brenna Mahoney
Chief Deputy
Carol McMahon
Chief Deputy



Theodore Roosevelt Federal Courthouse
Emanuel Cellar Federal Courthouse
225 Cadman Plaza East
Brooklyn, NY 11201
(718) 613-2270

Alfonse D'Amato Federal Courthouse
100 Federal Plaza
Central Islip, NY 11722
(718) 613-2270

9/7/2018

Solicitation
RE #18CIBID01

The US District Court in Central Islip intends to install a sound reinforcement and video conferencing system in the newly built conference room located at 100 Federal Plaza, Central Islip, NY 11720

The project consists of all stages including wiring, hardware installation, programming, and engineering services required to provide a fully functional conference room.

The request for specific requirements for this project including pricing schedule and the technical specifications for the court can be directed to Michal Tromszczynski michal@nyed.uscourts.gov If you decide to submit a proposal for this task, you will need to develop and provide both a technical proposal and a price proposal. Your technical proposal shall consist of all of the submittals required to be provided at the time proposals are due. Your price proposal shall consist of the prices you are offering for each individual item of equipment, labor, maintenance, and travel and optional items subject to the availability of court funds if applicable.

Upon completion of the project, the court will receive all project submittals including, as build documents, equipment lists including serial numbers, as well as source code used for this project.

Award of this task order will be made to the company whose technically-acceptable proposal offers the lowest price to the court. The government reserves the right to make an award based on the initial proposals if no clarifications are requested, therefore, the contractor should submit their best pricing with their proposals. The completed project is to be delivered no later than Nov 30th 2018, with final code and project documentation to be submitted no later than January 4th 2019

THE FINAL PROPOSALS MUST BE SUBMITTED BY 5PM Eastern Time on Monday, September 17th, 2018.

Proposal received after this date and time will be considered late. Please submit your proposal by email to michal@nyed.uscourts.gov Any email attachment must be in the Adobe Acrobat (PDF) or Microsoft Excel format.

Thank you very much for taking the time to provide NYED with the proposal for this project. If you do not wish to participate in this bid, I would greatly appreciate if you responded formally.

A handwritten signature in blue ink, appearing to read "Douglas Palmer". The signature is stylized with large loops and a long horizontal stroke extending to the right.

Douglas Palmer
Clerk of Court