



United States District Court  
Eastern District of New York  
[www.nyed.uscourts.gov](http://www.nyed.uscourts.gov)

**Vacancy Announcement  
17-04/LSINT**

**Law School Intern**

**Clerk's Office  
Brooklyn, NY Courthouse  
225 Cadman Plaza East**

**Closing date for receipt of applications:** January 23, 2017

The Chief Deputy for Court Operations for the Eastern District of New York, is currently accepting applications for a spring semester internship. The intern will assist the Chief Deputy with legal research projects. The successful candidate must be able to work between 10 and 15 hours per week, and the actual work schedule will be determined by the Court and the student.

**REQUIREMENTS:** The successful candidate must possess the following qualifications:

- Be a second or third year law student;
- Have at least a B+ average;
- Have excellent research, writing, and analytical skills; participation on Law Review or a Journal is preferred;
- Have demonstrated interest in public service or public interest law.

To apply, interested law students should submit the following materials to [nyed-applications@nyed.uscourts.gov](mailto:nyed-applications@nyed.uscourts.gov),

**Attn: Human Resources Department:**

- Cover letter setting forth why you are interested in an internship and setting forth the above qualifications.
- Resume.
- Law school transcript (may be unofficial).
- One writing sample no longer than ten pages; may be an excerpt.
- A list of up to three references with contact information.

**All applicants must be U.S. Citizens. Applicants selected for the position are subject to a background check.  
The U.S. District Court is an Equal Opportunity Employer.**