CLERKSHIP AND INTERNSHIP HIRING INFORMATION FOR MAGISTRATE JUDGE JOSEPH A. MARUTOLLO

United States District Court Eastern District of New York Theodore Roosevelt United States Courthouse 225 Cadman Plaza East Brooklyn, New York 11201

Updated June 24, 2024

CLERKSHIPS

Judge Marutollo is not currently accepting clerkship applications. Future openings will be posted online through OSCAR (<u>https://oscar.uscourts.gov/</u>).

INTERNSHIPS

Interested judicial intern applicants should e-mail <u>Marutollo_Chambers@nyed.uscourts.gov</u> with the following:

- Cover letter;
- Resume;
- One (1) writing sample;
- Law school transcript (unofficial is acceptable); and
- Three (3) professional references, including the name, email address, phone number, title, and a short description of the applicant's relationship to the reference.

Paper copies should not be submitted. Applications will be reviewed on a rolling basis but must be submitted by the following dates:

- November 15th for the spring semester;
- July 19th for the fall semester; and
- January 15th for the summer.

Judge Marutollo also hires summer interns through The Sonia & Celina Sotomayor Judicial Internship Program (<u>https://www.scsjip.org/</u>).