



# US District Court Eastern District of New York

## EDNY MEDIATION PANEL APPLICATION INSTRUCTIONS

The EDNY ADR Department is seeking mediators with substantial knowledge of the Fair Labor Standards Act (FLSA) to join the EDNY Mediation Panel. The EDNY Mediation Program is run under Local Civil Rule 83.8. ([https://img.nyed.uscourts.gov/files/local\\_rules/localrules.pdf](https://img.nyed.uscourts.gov/files/local_rules/localrules.pdf))

EDNY panel applicants must complete the application below and submit one letter of reference from a person who has direct knowledge of the applicant's skill as a mediator, and one letter of reference from a person who has direct knowledge of the applicant's knowledge of the FLSA.

Many EDNY litigants speak languages other than English. Please indicate below if you can speak languages other than English and if so what languages. Those who speak Cantonese, Mandarin, Polish, Russian, and Spanish are strongly encouraged to apply.

The U.S. District Court for the Eastern District of New York serves a wide variety of litigants, including persons of varying age, race, ethnicity, national origin, gender, sexual orientation, physical or mental ability, religion, socioeconomic and family status. The Court's ADR Department recognizes that mediators with a wide variety of cultural and life experiences enrich the mediation process by bringing diverse perspectives to resolving disputes. To that end, applicants of all diverse backgrounds and experiences are encouraged to apply for the training.

Please submit your application and two letters of reference via e-mail to [nyed\\_adr@nyed.uscourts.gov](mailto:nyed_adr@nyed.uscourts.gov) on or before Friday, May 20, 2016. Please use the subject line: **EDNY Mediation Panel FLSA**.



# US District Court Eastern District of New York

## EDNY MEDIATION PANEL APPLICATION

Please complete the entire application, using additional paper if necessary. Incomplete applications will not be considered.

### APPLICANT INFORMATION

Full Name:

Firm or Office Name:

Address:

Phone:

E-mail Address:

Website:

Bar Admissions

State Bar:

Bar Number:

Admission Date:

Eastern District of New York (Required):

Yes

No

Admission Date:

### LEGAL AND OTHER EDUCATION

Degree:

School:

Year Graduated:

Other Relevant Information:

(e.g. publications, professional affiliations, awards, additional experience or skills)

## LEGAL AND OTHER RELEVANT PROFESSIONAL EXPERIENCE

Provide a summary of legal or other professional experience (including teaching), particularly in the past five years:

### Nature of Legal Practice

Litigation:

Number of years in active litigation:

Percentage of practice in last five (5) years:

Representing plaintiffs:        %

Representing defendants:        %

In federal court:                %

In state court:                %

Transactional:

Other:

Explain:

## PRACTICE AREAS

Antitrust	Estate Planning	Medical Malpractice
Aviation	Ethics/Professional Responsibility	Medical Malpractice:
Banking	Family Law	Mental Health
Bankruptcy Law	First Amendment	Municipal Government
Civil Rights: Disabilities	Forfeiture	Partnership Law
Civil Rights	General Practice	Pension Funds
Discrimination/Employment	Health Care	RICO
Civil Rights: Housing	IP: Copyright and Literary	Real Property Law
Civil Rights: Police	IP: Patent	Secured Creditors
Other Enforcement	IP: Trade Secrets	Securities Law
Commercial Law	IP: Trademark	Sports Law
Construction	Immigration	Tax Law
Consumer Law	Insurance Contracts	Telecom Law
Contract Interpretation	Insurance Law	Tort: Personal Injury
Corporation Law	Internet	Tort: Products Liability
ERISA	Labor Law	Tort Law
Education Law	Labor Law: FLSA	Trade Regulations
Employment Law	Maritime/Admiralty	Trusts and Estates
Entertainment Law	Media	Unfair Competition
Environmental Law		

## MEDIATION EXPERIENCE

Have you ever served as a mediator?                      Yes                      No

List courts or organizations for which you serve or have served as a mediator:

Name of Organization(s):	Dates of Service:	Number of Cases:	Types of Cases:
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Provide a summary of your mediation experience, particularly in the last five years:

## MEDIATION TRAINING

Course Provider:	Course Description:	Date of Completion:	Hours:
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## SERVING AS A NEUTRAL

By submitting this application, I certify that I am willing to mediate at minimum two (2) cases referred to me by the EDNY ADR Department. I also certify that, if asked, I am willing to mediate at minimum two (2) cases pro bono in accordance with Local Civil Rule 83.8(f)(1).

I am available to conduct mediation sessions at the following locations:

Brooklyn Courthouse (225 Cadman Plaza East, Brooklyn, NY)

Central Islip Courthouse (100 Federal Plaza, Central Islip, NY)

My Office which is located at the following address:

## REFERENCES

Please list three professional references. Your list may include the individual(s) who have provided you with a letter of reference for this application.

Name:                      Title:                      Phone:                      E-mail:                      Relationship:

## LANGUAGES

Languages spoken other than English:

Have you ever:

- Yes   No   (1) Been part of any civil, criminal or administrative proceeding charging you with conduct involving dishonesty, unethical conduct or commission of a crime? Or
- Yes   No   (2) Been disciplined or cited for a breach of ethics or unprofessional conduct by any court, administrative agency, bar association, or professional group, excluding sanctions in an amount less than \$1000, imposed against you in a civil proceeding? (If yes, please attach a declaration).

I certify that all the foregoing information is true and correct.

Date:

Signature: