



ADMINISTRATIVE OFFICE OF THE  
UNITED STATES COURTS

JAMES C. DUFF  
Director

WASHINGTON, D.C. 20544

January 6, 2016

MEMORANDUM

To: All United States Judges  
Circuit Executives  
Federal Public/Community Defenders  
District Court Executives  
Clerks, United States Courts  
Chief Probation Officers  
Chief Pretrial Services Officers  
Senior Staff Attorneys  
Chief Circuit Mediators  
Bankruptcy Administrators  
Circuit Librarians

From: James C. Duff

A handwritten signature in black ink that reads "James C. Duff".

RE: NEW MILEAGE RATES EFFECTIVE JANUARY 1, 2016 **(INFORMATION)**

The General Services Administration (GSA) has announced a decrease in the reimbursement mileage rates for privately owned automobiles, motorcycles, and airplanes when used for official travel. The new reimbursement mileage rates went into effect on January 1, 2016, for travel performed on or after that date. These rates apply to all judges, employees, and jurors and are as follows:

Automobiles	\$0.54 per mile
Motorcycles	\$0.51 per mile
Airplanes	\$1.17 per mile

Mileage rates for previous years can be obtained from the GSA at <http://www.gsa.gov/portal/category/103969>.

Questions about this memorandum or other travel matters may be directed to the Travel Management Staff at [Relocation and Travel Help Desk@ao.uscourts.gov](mailto:Relocation_and_Travel_Help_Desk@ao.uscourts.gov) or (202) 502-1290.