

UNITED STATES DISTRICT COURT
EASTERN DISTRICT OF NEW YORK

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Notice Designating Case To Arbitration and Arbitration Procedure

This case has been designated to participate in the Court Annexed Arbitration Program begun on January 1, 1986 in the Eastern District of New York. In accordance with Local Civil Rule 83.10(d)(A), the plaintiff may have the case withdrawn from Arbitration by filing a **Certification** stating that the damages sought exceed the arbitration limit of **\$150,000.00** within 30 days of referral to Arbitration. Damages are presumed not to be in excess of the arbitration limit unless a Certification is filed.

After an Answer is filed, the arbitration hearing will be set. Counsel will have 120 days to complete discovery unless the District Court Judge or Magistrate Judge orders a shorter or longer period for discovery. It is not anticipated that matters selected for Arbitration will require discovery directions. If a dispute arises which requires a ruling on a question related to discovery, you must move promptly before the assigned judge. Attorneys cannot adjourn or change the arbitration hearing date without approval from the Court.

Requests to extend discovery: must be filed as a Motion via ECF.

Request to Adjourn an Arbitration Hearing : Must be filed as a motion via ECF

Telephone calls to request adjournment of an Arbitration hearing will not be honored.

Counsel and Pro Se litigants should provide the Court with an email address for notification purposes.

You may refer to the Local Civil Rules for Arbitration of the U.S. District Court, Eastern District of New York on our web site, www.nyed.uscourts.gov/adr.

Effective November 2010, after an Arbitration Hearing has been scheduled, counsel will be responsible for selecting an Arbitrator to hear the case. The Arbitrator shall be selected from the Court's Panel of Arbitrators. Instructions will be provided when a hearing date has been set.

Case Processing Clerk
Arbitration Department