**2025 APPLICATION**

**FOR APPOINTMENT TO THE PANEL OF ATTORNEYS**

**UNDER THE CRIMINAL JUSTICE ACT OF 1964**

**PURSUANT TO THE PLAN OF THE JUDGES OF THE**

**UNITED STATES DISTRICT COURT**

**FOR THE EASTERN DISTRICT OF NEW YORK**

INSTRUCTIONS – PLEASE READ:

1. Complete all fields of this application. Save the application as a PDF file; sign and save the application.
2. Collect the following required attachments. Feel free to supplement with additional pages as needed.
3. Resume that includes, at a minimum, college, law school and any post-law school employment; and
4. Writing Samples in the following order of preference:
5. Most recent federal sentencing submission and most recent federal substantive motion on behalf of a defendant; or
6. Two recent (preferably within the past year) substantive submissions in a criminal case; or
7. A recent (preferably within the past year) submission from any case.

***Do not include any attachments that contain the following:***

* ***Sealed filings***
* ***Personal medical information***
* ***Personal identifiers such as a social security number***
* ***Reference to any cooperating witness including names***
* ***Name of a minor child or victim***
* ***Information that reveals attorney-client confidences***

Unless necessary, please omit any exhibits to the writing samples when submitting your application.

If your writing samples have been authored by more than one person, please indicate which portions reflect primarily your work.

1. Combine all attachments and a PDF version of application into one PDF file. Save the PDF using this naming convention: Lastname.Firstname.2025.pdf.
2. Submit the PDF via this link:

Name:

New Application or Reappointment Application: Select One

Please select to which panel(s) you are applying:

Brooklyn[ ]  Central Islip[ ]  Brooklyn and Central Islip [ ]

Habeas [ ]  Capital [ ]  Terrorism [ ]

Firm Name:

Office Address:

Email Address:

Mobile Number:

Office Telephone:

Fax Number:

Residential Address:

FOR NEW APPLICATIONS ONLY:

1. Please submit a statement, up to 250 words, of why you want to serve on the Eastern District of New York Criminal Justice Act Panel.

1. Have you previously applied for appointment to this panel?

Yes [ ]  No [ ]

B1. If yes, and you were not selected, list the date of each application and the name of the last Committee member who interviewed you:

C. Have you previously served on the EDNY panel?

 Yes [ ]  No [ ]

 C1. If yes, enter dates:

 Start date:       End date:

 Start date:       End date:

FOR REAPPOINTMENT APPLICATIONS ONLY:

D. When did you first join the EDNY CJA Panel?

ALL APPLICATIONS:

Bar Admission and Defense Lawyer Panels

1. Provide dates of admission to each court of which you are a member of the bar:
2. Do you serve or have you served on any other panel for assigned defense lawyers (such as the CJA Panel for the SDNY or other federal district or circuit courts, the New York 18-B panel, or the Appellate Division’s Panel for Homicide Cases).

Yes [ ]  No [ ]

2a. If yes, list each panel and the dates of your service.

Panel:       Start Date:       End Date:

Panel:       Start Date:       End Date:

Panel:       State Date:       End Date:

2b. If no longer on any panel, please explain why:

1. If you have served on a panel, have you ever refused to accept any assignment?

Yes [ ]  No [ ]  Not Applicable [ ]

3a. If yes, please state the number of times and explain the circumstances:

1. Has your application to any panel ever been denied? Yes [ ]  No [ ]

4a. If yes, please provide particulars, including panel and year of application. If interviewed, please provide the name and current telephone number of the interviewer:

1. Have you ever been suspended from, removed from, or not renewed on, any panel?

Yes [ ]  No [ ]

5a. If yes, provide particulars, including panel, year of suspension, removal, or non-renewal, and reasons given by the committee:

Panel:       Year of Removal:       Reasons:

Panel:       Year of Removal:       Reasons:

Panel:       Year of Removal:       Reasons:

Panel:       Year of Removal:       Reasons:

Panel:       Year of Removal:       Reasons:

Experience

1. List, in reverse chronological order, the names of the most recent 15 federal criminal defendants you have represented or currently represent, include the case number, name of the prosecutor in each case, and the name of the presiding judge.

(1)

(2)

(3)

(4)

(5)

(6)

(7)

(8)

(9)

(10)

(11)

(12)

(13)

(14)

(15)

1. List, in reverse chronological order, the last five federal criminal matters in which you represented a defendant at sentencing, including year, case caption, court and case number, judge, and type of charge.

(1)

(2)

(3)

(4)

(5)

1. List, in reverse chronological order, the last five substantive pre-trial motions you filed, including defendant name, case number, type of motion, outcome, and presiding judge.

(1)

(2)

(3)

(4)

(5)

1. List, in reverse chronological order, the ten most recent trials, or hearings with witnesses, in which you participated, and provide the following information for each case: year, court, case number, judge, opposing counsel with current telephone number and defendant’s name. Please indicate whether each was jury trial or a bench trial or hearing, the nature of the case, and the length of trial or hearing. State what your role was in each trial (lead counsel, second seat), and give the names of the other lawyers who participated in the trial or hearing. In multiple defendant cases, please include the names and current telephone numbers of other lawyers who participated in the trial or hearing.

(1)

(2)

(3)

(4)

(5)

(6)

(7)

(8)

(9)

(10)

10. List, in reverse chronological order, the five most recent appeals you have handled, including case name, court, and citation. Please indicate whether you wrote the brief and whether you argued the appeal:

(1) Case Name:       Court:       Citation:

Wrote Brief: Yes [ ]  No [ ]  Argued Appeal: Yes [ ]  No[ ]

(2) Case Name:       Court:       Citation:

Wrote Brief: Yes [ ]  No [ ]  Argued Appeal: Yes [ ]  No[ ]

(3) Case Name:       Court:       Citation:

Wrote Brief: Yes [ ]  No [ ]  Argued Appeal: Yes [ ]  No[ ]

(4) Case Name:       Court:       Citation:

Wrote Brief: Yes [ ]  No [ ]  Argued Appeal: Yes [ ]  No[ ]

(5) Case Name:       Court:       Citation:

Wrote Brief: Yes [ ]  No [ ]  Argued Appeal: Yes [ ]  No[ ]

11. Have you ever asked to be relieved from handling an appeal, or had the appeal brief written and argued by another person while remaining counsel of record?

Yes [ ]  No [ ]

11a. If yes, please give the particulars. In describing the circumstances, do not reveal any confidential information or attorney-client communication. If the circumstances cannot be described without revealing such information, please indicate “irreconcilable client conflict” or use a similar descriptor.

12. List any other legal experience that you feel would be helpful in evaluating your competence to serve on this panel (for example: trials/appeals/representations not listed above, committee work, publications, teaching or presentations, etc.). Include, where appropriate, the names and telephone numbers of adversaries, co-counsel or judges:

Conduct

13. In the past five years, have you been relieved from representing an assigned or retained defendant in any case for any reason other than their retaining a private attorney?

Yes [ ]  No [ ]

13a. If yes, give particulars, including defendant’s name and case number, the substituting attorney, that attorney’s current phone number, the judge, and the reason for being relieved. In describing the circumstances, do not reveal any confidential information or attorney-client communication.  If the circumstances cannot be described without revealing such information, please indicate “irreconcilable client conflict” or use a similar descriptor.

14. Are you aware of any instances in which the legal adequacy of your representation has been challenged in court? Yes [ ]  No [ ]

14a. If yes, give particulars, including defendant’s name and case number, the prosecutor, the current phone number of the prosecutor, the attorney, if any, representing the defendant in the claim, and the presiding judge. For any motion filed alleging ineffective assistance of counsel, indicate the disposition of the motion (including any citation to any published opinion). In describing the circumstances, do not reveal any confidential information or attorney-client communication. If the circumstances cannot be described without revealing such information, please indicate “irreconcilable client conflict” or use a similar descriptor.

15. Have you ever been investigated for potential criminal activity? Yes [ ]  No [ ]

15a. If yes, please give particulars, even if the investigation did not lead to an arrest or conviction. If there is responsive information that you would prefer to discuss confidentially, please note that here:

16. Have you ever been held in contempt or been the subject of a contempt proceeding?

Yes [ ]  No [ ]

16a. If yes, please give particulars. In describing the circumstances, do not reveal any confidential information or attorney-client communication.  If the circumstances cannot be described without revealing such information, please indicate “irreconcilable client conflict” or use a similar descriptor.

17. Have you ever been the subject of a disciplinary proceeding or otherwise been referred to any federal or state disciplinary or grievance committee or any committee which has jurisdiction over the performance of legal services, such as a committee overseeing assigned counsel, whether or not that committee acted on the referral in any jurisdiction? Please include any instances in which a judicial officer informed you that s/he was considering such a referral, whether or not that referral was ever made.

Yes [ ]  No [ ]

17a. If yes, please give the particulars. In describing the circumstances, do not reveal any confidential information or attorney-client communication.  If the circumstances cannot be described without revealing such information, please indicate “irreconcilable client conflict” or use a similar descriptor. Attach any written finding or opinions associated with the proceeding. If the proceeding is still pending, please provide details:

18. Have you ever been investigated with respect to any question of ethics?

Yes [ ]  No [ ]

18a. If yes, please give the particulars, including, where relevant, the case caption, court and judge’s name as well as the ethical issue that was investigated and the disposition.

Additional Information

19. Do you speak any foreign languages?

Yes [ ]  No [ ]

19a. If so, provide the language and your level of proficiency:

Language:       Level:

Language:       Level:

Language:       Level:

20. Please list three lawyers with whom you regularly confer regarding case strategy and explain why you choose them to confer with.

(1)

(2)

(3)

21. Please list any areas/issues in which you would like to see training offered to the CJA Panel.

22. Would you be interested in serving on a panel of lawyers appointed to provide representation in capital cases? Yes [ ]  No [ ]

22a. If yes, have you represented a defendant in federal court facing death eligible charges?

Yes [ ]  No [ ]

22b. If so, have you participated in a mitigation presentation to the Capital Case Section or to the local US Attorney’s office?

Yes [ ]  No [ ]

22c. Have you attended any trainings focusing on the representation of clients charged with capital crimes? If so, please list trainings. Yes [ ]  No [ ]

22d. Please describe any particular qualifications that you have to provide representation for a defendant in a case where there is the possibility that the death penalty may be imposed:

23. Would you be interested in serving on a panel of lawyers appointed to provide representation in terrorism cases? Yes [ ]  No [ ]

23a. If yes, please state any particular qualifications that you have to provide representation for a defendant in a terrorism case, including past representations and whether you have security clearance, what level, and when it expires:

24. Would you be interested in accepting representation in non-trial type matters, particularly habeas corpus proceedings?

Yes [ ]  No [ ]

24a. If yes, please state any particular qualifications that you have, including past representation in habeas cases, civil or criminal appeals, publications, etc.

25. If you are (re)applying solely to the Brooklyn Panel, would you be interested in being on a list of stand-by attorneys to represent defendants in multi-defendant cases in Central Islip on an as-needed basis? Yes [ ]  No [ ]

26. List all Continuing Legal Education (CLE) classes you have attended within the last three years that relate to federal criminal practice and note how many CLE credits you received for each.

Course:       Number of credits

Course:       Number of credits

Course:       Number of credits

Course:       Number of credits

Course:       Number of credits

Course:       Number of credits

Course:       Number of credits

Add additional coursework here:

NOTE: You must notify the Committee via Brenna Mahoney, Clerk of Court if, after completing this application, there is a change to any of your answers to Questions 5, 11 or 13-18. If you are appointed or re-appointed to the panel, this is a continuing reporting obligation throughout the term of your service on the panel.

Save this application as a PDF file, sign and save the application.

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APPLICANT’S SIGNATURE

APPLICANT’S NAME

DATE

After signing the PDF version of this application, combine it into one PDF document with PDF copies of the following items and save using the naming convention LastName.FirstName.2025.

1. Resume that includes, at a minimum, college, law school and any post-law school employment; and

2. Writing Samples in the following order of preference

(a) Most recent federal sentencing submission and most recent federal substantive motion on behalf of a defendant; or

(b) Two recent (preferably within the past year) substantive submissions in a criminal case; or

(c) A recent (preferably within the past year) piece of substantive writing from any case.

NOTE: Please remember that some of the Committee members are practicing attorneys.

***Do not include any attachments that contain the following:***

* ***Sealed filings***
* ***Personal medical information***
* ***Personal identifiers such as a social security number***
* ***Reference to any cooperating witness including names***
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